

FSNA, Ottawa Valley Branch Membership and Services (M&S)

Terms of Reference

Composition

The Committee is comprised of at least one Ottawa Valley Branch Board member and at least two other volunteers, who must be members of the Ottawa Valley Branch. The President of the FSNA Branch is an ex-officio member. Generally, the M&S Committee will be comprised of Branch Board members and volunteers, as deemed appropriate by the Committee Chair.

General Mandate

The Branch M&S Committee shall seek and implement ways and means to enhance the value of membership to members and potential future members.

Specific Mandate

- 1 Develop and oversee a range of relevant services and discounts for Branch Members
- 2 Conduct, in conjunction with the Branch's Communication Committee, an ongoing information package of services to members.
- 3 Provide administrative support services to bereaved members through a Sub-Committee;
- 4 Undertake surveys, focus groups and other activities to obtain and analyse input from current and potential members;
- 5 Provide advice and assistance to members and potential members to resolve or clarify questions related to retirement and their superannuation accounts; and
- 6 Organize activities to provide opportunities for members to meet and exchange information and ideas