

**National Association of Federal Retirees
Fredericton and District Branch (NB62)
BOD Meeting – Wednesday, February 20th, 2019 – 5:00 p.m.
Hazen Park Centre, 2nd Floor Boardroom, Oromocto**

PRESENT

Elliot Keizer, Denise Blanchard, Gary Barfitt, Andrew Gunter, Mike McCormick, Norm Sheen, Elise Young, Rae Hopper.

ABSENT

Cyril Theriault, Evans Estabrooks, John Richards, Ian Culligan, Chris Goddard.

1. WELCOME

Elliott Keizer welcomed everyone to the meeting.

2. APPROVAL OF THE AGENDA

The agenda was approved with the following change:

Add “6a. from Hearing Life”; email from member Bruce Pendrell

Moved by Norm; Seconded by Rae

CARRIED

3. MINUTES OF BOARD MEETING OF NOVEMBER 21ST, 2018

Minutes of the last meeting were approved as circulated.

Moved by Rae ; Seconded by Andrew

CARRIED

4. BUSINESS FROM THE MINUTES

a) Board of Directors duties and responsibilities – Cyril

Cyril was absent; no report presented.

b) Communications Committee Terms of Reference – Chris and Mike

Identified the format that we can use for the Terms of Reference of this committee. Will contain purpose goals, objectives, specific activities and measurables. Might overlap the Membership Growth Committee; need to resolve that issue. Finalize the format and create a Committee by seeking assistance from the membership. Mike will try to finalize it and Chris, Elliott and Mike will get together to discuss it.

c) National BOD Meeting: 4th to 6th Dec 2018 – Elliott

Elliott received a call from the Chair of the Nominating Committee (Megan Williams from NS). They are looking for people to serve on the National Board in Ottawa.

Before the National Board Meeting our Board will review the proposals so we can vote in line with what the Board wants at the June 5th BOD meeting.

5. REPORTS

a) Finance – John

Budget approval: The 2019 proposed budget was forwarded to all board members by email from John on January 23, 2019. Denise distributed copies at the meeting.

Motion by John and seconded by Cyril that the budget be approved was subsequently approved by email responses from a majority of the members.

Meeting Dates: expenses 2018 were \$1,166 and budget for 2019 is only \$600. Option of having dinner meeting half of the time. Denise will send an email.

Motion by Rae to revisit the date of the meetings on Saturday for November, February and April; Seconded by Elise **CARRIED**

Use of the Reserve: John asked for support for the following actions:

- Pay for the 2018 All-Candidates meeting (\$1,650) via the Special Reserve for Advocacy (currently at \$5,000).
- This will result in a deficit of \$1,798 for the “unallocated equity” portion of our ledger and will demonstrate that our Special Reserve funds are being managed properly.

Motion by Elise to pay for the 2019 All-Candidates meeting via Special Reserve for Advocacy. Seconded by Denise **CARRIED**

b) Special Events – Gary

Spring Dinner Meeting

Tuesday, May 7, 2019 at St. Francis of Assisi Parish Hall. The cost will be \$22.00. Cost for our members \$14.00 and \$19.00 for guest and \$20.00 at the door. No guest speaker.

Denise will send the invitation a copy of our regular invitation and the one used by National Office.

Information Session

Tuesday, June 4th, 2019 at 10:00 a.m. Guest speaker is Paul Bowman, Pharmacist.

Topics: Medication and Seniors – aspects of medication as it relates to seniors and use of medical cannabis.

Fall Dinner

No date yet. Possibility of using Minglers for the Fall dinner who came in with a price within our range. However, it is not a location where our dinner would work. They are catering and we do it at Hazen Park Centre. The problem is how do we handle the logistic; Talked to Laurie Muise and it would be free but, what about setting the tables, and who will do it. Dinner at St. Francis of Assisi is still the best deal so far. Gary will keep looking for other locations.

Gary attend an event in January given by Corey Ferguson, Fredericton Program Coordinator for the Canadian Mental Health Association for NB on the subject Self Care and looking after yourself first. She is a speaker he proposes for the Fall Information Session. Gary will choose a date later than the Fall Dinner.

c) Membership Growth Report – Denise for Evans

Denise circulated the draft report of the January 30th MGC meeting along with the revised Goals and Action Plan. Evans will report at the next meeting.

6. NEW BUSINESS

- a) **Attendees at upcoming National AMM of June 18th to 20th, Gatineau – Elliott**
Elliott, Cyril, John and Elise (?)
- b) **Attendees at the Regional Meeting of April 16th to 18th, 2019, Fredericton – Elliott**
Andrew, Denise, Evans (first ½ day), John, Cyril, Elliott
Nikki Dignard, Director, Finance and Administration and Paula Gilmore, Finance Officer
from National Office will be present.
- c) **Attendees at the National BOD Meeting of December 1st – 4th, 2019, Ottawa – Elliot**
National allows a few people from each branch to attend. More information to come later.
- d) **Board Renewal: Nominations for next year – Elliott**
AMM May, 7th. Up for election: Elliott, Evans, John, Chris, Mike, Ian, Elise. All are staying
on the BOD; Elliott will check with Evans after he returns. Elliott will ask someone on the
Executive to make that presentation at the Board.
- e) **2019 Volunteer Recognition Awards: Proposal for our Branch – Elliott**
Elliott said that he would put a proposal for a Branch award and if he does will ask for
ideas. Pins: only Denise and Rae - 5 years.
- f) **Hearing Life; email from member Bruce Pendrell – Elliott**
Bruce Pendrell sent an email to National Office and copied our Branch. Elliott will send an
email to Bruce saying “good comments” but no particular issue with it.

Meeting adjourned at 7:15 p.m.

Next Meeting: Wednesday, April 3rd, 2019 – 5:00 PM
2nd Floor Boardroom, Hazen Park Centre, Oromocto

Recorded by: _____
Denise Blanchard, Admin Director

Approved by: _____
Elliott Keizer, President