

Executive Meeting Minutes

Nick's Restaurant

November 8, 2016

Present -

President - Gloria Cayea
Treasurer - Diane Kerr
Director of Membership - Bill Mason
Secretary - Vice-President - Bob Jackson
Program Coordinator - Mary Ann Burgess
Outreach Coordinator - Pat Mason
IT and Web Site Coordinator - Doug Kerr
Health Benefits Officer - Earnie MacDougall
Member at Large - Diana Wright
Member at Large - Georgina MacIsaac

Absent -

Member at Large - Murray Lester

Gloria opened the meeting stating in addition to receiving the normal update reports from the Executive she had three agenda items for particular discussion, namely web site questions sponsored by Doug, an update of the volunteer recognition program and the Christmas general meeting.

Goderich Legion pricing change

Mary Ann updated the meeting concerning an additional future cost of using the Goderich Legion for our September meetings. The Legion notified Mary Ann that future meetings will be charged for the hall rental in addition to the usual meal costs. At this time, the hall rental is \$160. Bob advised that the Sarnia Legion was approached concerning hypothetical meetings there, and they informally indicated a willingness to waive the hall rental fee for

NAFR meetings.

Web site documents discussion

Next Doug was invited to table the web site discussion items. The question of whether the Branch By-Laws should be publicly displayed on the web site was discussed. Doug indicated storage space for documents on the site would not be an issue. After a short discussion it was agreed the By-Laws should be published on our site. Next arose the question of publishing meeting minutes and the related issue of maintaining an archive of the same. After discussion it was agreed that general meeting minutes would be placed on the web site. Respecting executive meeting minutes, it was agreed to publish them with the exception of in-camera discussions (e.g. volunteer recognition deliberations). The meeting was advised the Branch could have two SAGE magazine inserts each calendar year, and the Executive chose to place inserts in the fall and winter editions.

Health Benefits report

Earnie provided an overview of health care information he will be providing members at the Christmas general meeting. This concerns actions to be taken if health care is needed while travelling out of province; the advisability of pre-arranging coverage if travelling out of province; the advisability of verifying the coverage provided by your plan; and the need to be vigilant against provider fraud and stolen member information. Earnie will also remind the membership of the importance of getting their flu and pneumonia vaccinations, and of the Ontario free Shingles vaccine program for those aged 65 to 70. Until December 31, 2016, individuals born in 1945 (i.e., those who are already 71 or will be turning 71 in 2016), are also eligible to receive the publicly funded shingles vaccine. Earnie also advised the Executive that Huron County has already had its first reported flu case of the year. Earnie noted his police check is complete.

Volunteer recognition discussion

Earnie led the volunteer recognition discussion. It was agreed that another call for nominees from the membership will be made at the Christmas meeting, and that the cut-off date and time for nominations will be the January 31, 2017 Executive Meeting. There was general consensus that the work for which nominees are recognized should be relatively recent; and the importance of keeping Branch records of member participation in NAFR activities/events/committees/etc up to date was emphasized. The annual recognition of the Callers was confirmed and budgeted.

Treasurer's Report

Diane tabled the up-to-date Branch financial statement. Other than some reconciliation issues concerning past practices and current system (software) requirements, the Branch financial position is good and at this point a small surplus is projected.

Christmas General Meeting

Mary Ann will deliver the opening Grace.

Gloria will not be giving a President's Report at the Christmas meeting.

Mary Ann will remind the membership of next June's Windsor "Rumrunners" bus tour (proposed date June 14, 2017) and seek early interest

Pat will inform the membership of the January 31 Bowling Day fun event planned to take place at Hi-Way Bowl

Diane will deliver the Treasurer's update

Earnie will give a Health Benefits update and call for volunteer recognition nominations

Pat will coordinate the annual recognition of our Callers (i.e. Tim Hortons gift cards)

Diana is working to have the musical group "The Casuals" provide our entertainment. It is thought they will charge \$150 for the event however Diana will confirm their availability and cost.

Georgina will coordinate providing calendars as door prizes

As per past practice, 10 plants will be purchased to decorate the

tables and eventual awarding as door prizes.
Pat is to confirm that the Navy Hall booking is in order

January 31 Bowling Day Discussion

Pat led the discussion of the proposed January 31 Bowling Day, This non-competitive fun event will take place at the Hi-way Bowl on January 31, 2017. Cost is \$9 for three games and \$3.75 to rent shoes. The event will take place from 11am to 2 pm and teams will be chosen at random. Prizes in the form of scratch tickets will be awarded. Food and alcohol is available onsite, at the member's own cost. Pat was requested to see if a local hotel might be interested in offering special rates for out-of-town participants.

Membership Update

Bill stated he is sending out membership renewal letters now to those who renew by cheque in the hopes of catching snowbirds prior to their annual migration south.

Future General Meeting accommodation consideration

Upon inquiry, it was established that Nick's Restaurant would charge \$200 for its private meeting room, and charge a rate of \$11.95 per person for its daily buffet offering if there are more than 30 people attending.

Meeting adjourned at 2:30

Next meeting January 31, 2017, at Hi-way Bowl