

## National Association of Federal Retirees Saskatoon & Area Branch #25

### Minutes of Annual Meeting of Members

April 9, 2025

Gordie Howe Events Centre, 1525 Avenue P South, Saskatoon SK

Chair: Myrene Mollison  
Minutes: Arlene Heagy

#### 1. Welcome and call to order by Myrene Mollison at 6:32pm

We are required to have 2 percent of the total membership for a quorum (32 members) for the Annual General Meeting. The actual attendance was 74 members so a quorum was established.

#### 2. Acceptance of agenda

MOTION: To approve the agenda as circulated by email, noting the item on the agenda regarding the amendment of the bylaws to allow for additional board members to act as signing officers.

Moved by Diana Holaday                      Seconded by Anne Ashcroft  
No discussion, no changes. Carried

#### 3. Acceptance of Minutes of 2024 AGM

MOTION: To approve the Minutes of the Annual General Meeting on April 10, 2024. The Minutes were distributed by email.

Moved by: Myrene Mollison                      Seconded by Diana Holaday  
No discussion, no changes. Carried.

#### 4. President's Report

The President's report was circulated by email. The National Office advises that no formal Motion needed to approve the report as it details the activities of the past year. The President's report was received as circulated.

#### 5. Treasurer's Report – Lorne Roslinski

The Treasurer's Report was circulated by email and includes:

- 2024 year-end annual review and statements
- 2024 December 31 branch reserve
- 2025 budget

Over the past year, we had 3 Treasurers: one needed to resign so Lorraine Guay again took on the position until personal commitments restricted her, and then Lorne Roslinski was Treasurer for the final portion of the year. We have a positive balance in our bank account, the assets have increased, the expenses are static, and there is an increase in our equity.

The Earnings Revenue increase is attributed to new members. The accrued interest was similar to 2023. The 2024 expenses were reduced because there was no comparable expense in this year for the 60<sup>th</sup> anniversary event that took place in 2023. Reserve spending included, \$862.70 for the Annual Members Meeting in Ottawa, and the costs incurred for the townhall held in advance of the provincial election. In 2023 we had a net loss, but in 2024 we had a net gain. The National Office suggested that in our report we identify actual amounts earned and actual amounts spent, rather than netting the amounts as had been done previously, such as the amounts paid by members for events in the amount of \$8,782.01. These financial statements were reviewed by Eugene Nicholat.

Reserves for 2025 are \$5,000 for advocacy, \$5,000 for information and technology, \$7,000 for recruitment and \$10,000 for training and succession planning.

Reserve Equity	Amount	Define (To be used for)	Timeline (To be used)	Justify Amount (Justification = "amount")	Use/Transfer Authority
Branch Advocacy	\$5,000	Federal Election. Focus on Senior Issues. Add any other byelection	2025 - 2027	Facility rental \$1000 Refreshments \$2500 Printing \$1500	Board may use up to limit per item without additional approval Spent \$722.70 in 2024 on Provincial election town hall
Information Technology & Equipment	\$5,000	New computers and equipment as required to support Branch's events or effective operation.	2025-2027	Computers for Board Member Event and Record Keeping use – 2 X \$1500 = \$3,000 Other event equipment. - Updates to sound /recording equipment; payment machine purchase/long term rental = \$2,000	Board may use up to limit per item without additional approval
Recruiting/ Communications	\$7,000	Recruitment & Retention Events Recruitment Novelties; Public Service Week Activities; Rental of facility space, video equipment rental, refreshments.	2005=2027	Hall rental and refreshments = \$3,000 Give-a-ways = \$500 Board will be trying different approaches to recruiting = \$3,500	Board may use up to limits without additional approval.
Training/ Succession Planning	\$10,000	Board Member attendance at AMMs in Ottawa and District/Regional meetings  Send an additional Board Member to AMM.  Send Additional Board Members to National/Regional/District Events.  It is anticipated there will be 4 new Directors this year. Training and mentoring as available.	2025 - 2027  2025 - 2027  2025-2027  2025-2027	Airfare, hotel, meals and incidentals for one Board Member to attend Annual Meetings of Members in Ottawa as Observer.  1 Board Member to attend AMM - on-site hotel & meals, airfare for total of \$5,000. This is a learning event to encourage board availability.  Board Members to attend Regional/District Event = \$4000  Training – online or in class combinations to maximum of \$1,000 for Board Members	Board had approved \$5,000 for travel expenses.  Board may use up to limits without additional approval  Spent \$140.00 in 2024 to send one AMM observer

**Total Reserves: \$27,000.00**

There is no need to vote to approve the financial reports. These reports are an accounting of what actually happened, so no variation or amendments can be made. The statements were received as circulated.

Eugene Nicholat has resigned as our financial reviewer after nine years. Qualifications for the position include financial competence and independence from the branch board. One of our members, Dale Holaday, has agreed to act as reviewer for 2025. He has been a Certified General Accountant since 1980 and worked in public service and private corporations.

MOTION: To approve the appointment of Dale Holaday as the financial reviewer of the Saskatoon & Area Branch for 2025.

Moved by: Lorne Roslinski  
Carried.

Seconded by Penny Bradwell.

#### **6. Membership Report – Lorne Roslinski**

The Membership report was circulated by email. Received as circulated.

#### **7. Nominations of new directors – Lorraine Guay**

Under our bylaws, nominations are not received from the floor. Myrene Mollison, Lorne Roslinski, and Shawna Murphy have let their names stand for another term. Caroline Melis joined in midyear and will let her name stand for a full term. Scott McMillan, Doug Curliss, and Cathy Stocki put their names forward. All are acclaimed to the Board.

#### **8. Bylaw amendment (outlined on the agenda)**

The proposed amendment was circulated and included on the agenda. A number of directors travel during the year, so difficulties arise in signing cheques.

MOTION: To improve the Board's capacity for financial administration, the second sentence in Bylaw 9.2 will change, identified in bold:

The Branch board shall designate three members of the board who will have the authority to sign contracts and make payments on behalf of the Branch (normally the Treasurer and the President and one other director. **Up to three** additional members of the board shall be designated to sign cheques in the absence of the above three.)

Moved by: Lorne Roslinski  
Carried.

Seconded by Shawna Murphy

The next Annual Meeting of Members is tentatively set for April 15, 2026.

The business portion of the meeting adjourned at 6:50pm.

Adjournment moved by Caroline Melis; seconded by Penny Bradwell.

#### **9. Volunteer Recognition**

Our volunteers play an integral part of our organization. Recognition is one small way we can acknowledge them for service to our Branch. **Loretta Reiter** was recognized as being a volunteer for 15 years and will receive a pin.

**Christine Haynes** retired from the Board after 7 years. She joined in 2017 and took on the role as President, leading us through the turbulence of Covid and now retiring from the Board as Past

President. Christine was thanked for her many years of service to the Board and presented with a pen as a small token of our appreciation.

Many of our volunteers go beyond the call of duty to advance the association's goals. One way to acknowledge them is through nomination for one of the National awards, the *Claude Edwards Leadership Award*, which is awarded to a volunteer who has demonstrated outstanding leadership and perseverance in advancing the association's causes. In June, **Shawna Murphy** will receive the *Claude Edwards Leadership Award* at the Annual Members' Meeting in Gatineau. Shawna joined our Branch in 2022 as Secretary, then undertook the Communications position in which she promotes our events on our website and Facebook page. In 2023 she took on the advocacy role, which is her true passion especially in the realm of long-term care. Shawna:

- Took on the lead on the provincial advocacy role and arranged meetings with local caucus groups;
- Founded the Branch Advocacy Committee that formed partnerships with other organizations to raise awareness of our association and identify common issues with the other organizations;
- Led the organization in organizing the townhall meeting and prepared questions in advance of the provincial election;
- Developed a new tool for use by the branches in our region in anticipation of the provincial election; and
- Recently developed a new tool for use in the upcoming federal election.

Shawna expressed her thanks for the nomination and acknowledged the support from her advocacy team. Her passion is standards for long-term care due to her family experiences. The previous government presented the *Long-term Care Act*.

#### **10. Federal Election 2025**

Lorraine Guay is the Returning Officer for Saskatoon University. She advised the electorate can vote at the returning office at any time in advance of the election. Elections Canada still requires deputy returning officers for election day. If interested, Lorraine has information.

#### **11. President's Update**

Myrene expressed her thanks to the Board and all those who assisted throughout the year.

News from the National Office will be shared regularly. A member was recently appointed to the National Seniors Council, which the federal government consults with regarding issues. We are also part of the PSHCP committee so our voice is heard regarding our benefits.

#### **Upcoming events:**

May 21-22, 2025	District Meeting in Edmonton. Myrene and perhaps another Board member will attend to discuss issues with other branches in our region.
June 11, 2025	Barbeque at the Shriners Club
October 28, 2025	Fall supper at the Western Development Museum. A District Director will be the speaker.
October 28-29, 2025	Regional meetings in Saskatoon
September or October	Recruitment events will be held so watch for information