

**NAFR QUINTRENT BRANCH
MINUTES OF THE EXECUTIVE MEETING
HELD 07 OCT 2025**

PRESENT:

President	Tom Kupecz
Vice President	Hugh Mackay
Secretary	Nancy Everett
Treasurer	Alex Chambers
Deputy Treasurer	Gary Rodrigue
Director Social Events	Sarah Keoughan
Public Relations & Publicity	Attila Kostya

REGRETS

Director Telephone Committee	Gloria Johnson
Director Welfare	Agnes Ward
Director Health & Seniors' Issues	Position Vacant

1. CALL TO ORDER

Tom called the meeting to order at 10:00 hrs.

2. PREVIOUS MINUTES

Moved by Alex seconded by Attila, that the minutes of the previous meeting, held 10 Sept 25 be accepted as presented.

CARRIED

3. BUSINESS ARISING

There was none.

4. CORRESPONDENCE

Previously forwarded.

5. COMMITTEE REPORTS

a. VP Membership

Hugh reported the latest membership numbers:

NDDS	50 Double	27 Single	Total	147
DDS	348 Double	250 Single	Total	946
		Grand Total		1093

Numbers are down 4 from last month. 1 single and 9 doubles have been removed for non payment this year.

b. Treasurer

Alex reported that as of 07 Oct 25 we have \$4,124.83 in BMO, \$9,330.25 in KCU, \$57.97 in Petty Cash and \$25 in KCU shares (5 x \$5.00) for a total of \$13,538.05 in financial assets.

The next DDS payment of approx \$2,200 is due on/about 21 Oct.

c. Director Telephone Committee

Nothing to report.

d. Director Welfare

Member absent.

e. Director Health & Senior's Issues

Position vacant.

f. Director Social Events

Sarah reported that the tickets for the Christmas Luncheon are ready and the paperwork is going in to the Legion this week.

g. Public Relations & Publicity

Attila reported that he has a log in and everything is going well so far. He is working on a format change so there will be fewer pages and the website is easier to navigate. Subheadings will help in some sections.

There was some discussion on whether we should have our own website with a link on the National site. It was agreed that we should wait a bit.

h. Advocacy

No report. Tom will approach Bill March, who already does advocacy, about helping Gary, as he is already a member.

6. NEW BUSINESS

Alex stated that prices are going up at the Legion, and we are getting slightly better turn outs at meetings and events. The Christmas Luncheon is expected to come in slightly over budget, which will not be a problem.

The current office printer is not working & would be expensive to repair. There was some discussion on what to replace it with. It was agreed that an eco tank would be more economical. Moved by Alex, seconded by Gary that an amount not to exceed \$500 be spent on a new printer.

Tom reported that there are changes to the finance protocols coming up that were discussed at the meeting he & Gary attended. E-transfers are now permitted, but require double confirmation. Reserves must be recorded in the

minutes, which we are doing in our fall general meetings. In the event that disposal of a computer is necessary, the computer must be certified as being wiped before disposal/sale. Records must be retained for 7 years, plus the certificate current year.

After discussions with the Bank of Montreal, the Treasurer was informed that e-transfers were not suitable for our Branch banking needs. As our old business Debit card had expired a new one was issued to the Treasurer, in his name, linked as treasurer. President Tom witnessed the change over. None of the other three signatories who can write cheques need debit cards unless they want one. Our business account only lets us write cheques and make deposits. No cash can be withdrawn.

With regard to deposits, if Alex is unable to make them, the bank teller advised that any of the other three signatories can make deposits without the debit card by providing our new account number. If Alex makes a deposit, both cheques & cash are instantly available. If one of the others makes a deposit, the cash is deposited but the cheques will not be accredited for four business days.

The Fall General Meeting is in 2 weeks, food has been ordered for 70 people, and elections will be held. Nancy will bring 20 copies of the agenda and the minutes from the Spring Annual Meeting.

7. NEXT MEETING

The next meeting will be held Tuesday 18 Nov 25 at 10:30 at the office.

8. ADJOURNMENT

There being no further business, Tom adjourned the meeting at 11:30.

Tom Kupecz
President

Nancy Everett
Secretary