

Appendix A

Changes to Bylaws as proposed by the NAFR Branch 15 executive, and approved by National Office for Membership approval at March 20, 2023 Annual General Meeting

Original by-law in black print, **Motion for change in red**, and **comments where appropriate in green**

PART IV – MEMBERSHIP FEES

- 4.1 Membership fees are set by the Association.
- 4.2 The Branch is responsible for remitting to the Association National Office, quarterly, the national portion of membership fees received by the Branch.
- 1) **Motion to remove:**
- a) **4.2** (It is no longer valid as the Branch doesn't collect or handle fees paid by individual members.)
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6.4 Election and Term of Office

All members of the Branch executive shall be elected at the Branch Annual Meeting, for a term of one year. The term commences at the close of the Annual meeting at which they are elected.

- 2) **Motion to amend:**
- a) **by-law 6.4 Election and Term of Office**
- i) All members of the Branch executive shall be elected at the Branch Annual Meeting, for a term of two years. The term commences at the close of the Annual meeting at which they are elected. Terms shall be staggered so that half the director positions come for election each year.

This will start in subsequent years after approval of the above. The one half of directors to stand for election will be decided by the board for the AGM to be held in 2024.

6.5 Maximum terms

A member may serve on the Branch executive in any capacity for a maximum of 6 full consecutive terms in a given elected position, and may stand for re-election to the Branch executive after a break of one year.

- 3) **Motion to amend:**
- a) **By-law 6.5 Maximum terms**
- i) A member may serve on the Branch executive any number of terms but not more than 3 full terms consecutively in a given elected position, and may stand for re-election to the Branch executive in that given position after a break of one year.
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PART VIII -- Branch Meetings

8.5 Quorum

At any Branch Annual, Special or General meeting, the quorum required to conduct business, shall be 6% of Prince George membership.

8.5.1 A member may attend a members' meeting by written proxy delivered to a member of the branch executive. The proxy shall be on the designated form. Proxies shall be counted towards quorum.

4) **Motion to add to Under PART VIII Branch Meetings, after 8.5 Quorum and re-number subsequent sections:**

8.6 Communication

8.6.1 Participation at Meetings of Members may be by telephonic, electronic, or other communication method as determined by the board.

8.6.2 A person participating in a meeting by such means is deemed to be present at the meeting and is entitled to vote at that meeting by means of any telephonic, electronic or other communication facility that the Branch has made available for that purpose.

8.6.3. If the Branch executive or Members of the Branch call a Meeting of Members, the Board may determine that the meeting shall be held entirely by means of a telephonic, electronic, or other communication facility that permits all participants to communicate adequately with each other during the meeting.

And renumber the following:

8.7 Branch executive Meetings

Meetings of the Branch executive shall be at the call of the President or upon the request of one-third of the directors.

8.7.1 The quorum for a meeting of the Branch executive is a simple majority of the directors then in office.

8.7.2 If full minutes of Branch executive meetings are not kept, decisions made at such meetings will be fully recorded and those records entered into Branch archives.

8.7.3 Means of Communication

A meeting of the Branch executive may be conducted by telephonic, electronic, or other means of communication that permits all directors to communicate adequately with each other. A director participating by such means shall be deemed present at the meeting.

8.8 Decision-Making

Fundamental proposals

Any member may submit for consideration at a National Annual Meeting of Members, a proposal to amend special fundamental parts of the Association's Articles or By-laws pursuant to the Act.

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8.8.1 Branch endorsement

A fundamental proposal shall be considered to have the endorsement of the Branch if it receives the support of a majority of the Branch executive or a majority (50% +1) of the votes cast at an Annual or Special Branch Meeting.

8.9 Branch Proposals to the Association's Annual Meeting

In accordance with the national By-Laws, the Branch president may, on behalf of the Branch, submit proposals for consideration at a national Annual Meeting of Members or a Special Meeting of Members. To be submitted on behalf of the Branch, a proposal must receive the support of a majority of the Branch executive or a majority (50% + 1) of the votes cast at a Branch Annual or Special Meeting.

8.10 Procedure

Robert's Rules of Order Newly Revised is the authority on meeting procedure to be followed at Branch meetings, unless the Members approve the use of other rules of order.

9.6 Defence of Benefits Emergency Reserve Fund

The Branch may establish and maintain a reserve fund, known as the Defence of Benefits Reserve Fund, withdrawals from which may be made only to support initiatives to promote or protect significant pension or health benefits.

9.6.1 Maximum Amount

The maximum amount to be held in the Defence of Benefits Reserve may be set at a Branch Annual Meeting by a proposal receiving a majority (50%+1) of the votes cast.

9.6.2 The Branch executive may authorize the withdrawal from the reserve up to a limit set by a vote at a general meeting. Withdrawals over that limit must be authorized at a Branch Annual, Special or General meeting, by a proposal receiving a majority (50%+1) of the votes cast.

5) Motion to:

- a) amend **by-law 9.6 Defense of Benefits Emergency Reserve Fund**, by deleting 9.6, 9.6.1, 9.6.2 the Defense of Benefits Emergency Reserve Fund and
- b) change 9.6 to

9.6 Reserve Funds (and insert the wording as follows):

The Branch may establish and maintain reserve funds in accordance with the Association's Regulations. The Branch board has the authority to create, change, or remove such reserves. At each annual general meeting of a Branch, a report on all Branch Reserves shall be presented to Members as part of the presentation of the Branch's financial statements. This will include the standard Association template which includes detailed information for the creation, changes or deletion of any reserves.