**National Association of Federal Retirees**

South-East New Brunswick / Section du Sud-Est du Nouveau-Brunswick Branch 64

MINUTES

Annual General Meeting – February 25, 2022

***This meeting was held by Zoom with quorum being met (31 required for quorum - there were 34 voting participants). All votes were held by poll and the results were recorded.***

**CALL TO ORDER**

Following a review of Zoom protocols, the meeting was called to order by President, Brenda Teed at 10:10 a.m.

**MINUTES OF LAST MEETING**

The President, Brenda Teed, distributed minutes prior to the meeting.

*Secretary Karen MacGregor moved that the Minutes of the April 23, 2021 meeting be approved as distributed.*

*Seconded by Chuck Lavoie. All in favour. Motion carried.*

**PROPOSED CHANGES TO BRANCH BYLAWS**

President Brenda Teed spoke to the members regarding the Board’s recommendation to amend Subsection 9.6 of the By-Laws to delegate spending authority for Reserves to the Branch Board. She explained that the recommendation is in keeping with a decision rendered at a National Special Meeting of Members and a National Board of Directors decision. It was noted that once passed at the Branch level, requested bylaw changes must also be approved at the National Level.

*Karen MacGregor moved that the South-East New Brunswick Branch #64 By-Laws be amended as follows:*

*PART IX – Financial Administration,*

 *9.6 BRANCH RESERVE FUNDS
The Branch may establish and maintain Reserve funds.*

*9.6.1
Reserve funds will be established and maintained in accordance with the Association’s regulations.*

*9.6.2
The Branch Board has the authority to create, change, or remove such reserves and must present a report on the status of all Branch reserves at each annual general meeting as part of the presentation of the Branch’s financial statements.*

*The motion was seconded by Lise Bourque. All in favour. Motion carried.*

**FINANCIAL REPORTING**

1. **PRESENTATION OF REVIEWED 2021 FINANCIAL REPORTS**

(i)Treasurer Gilles Lavoie advised that the Financial Statements for 2021, showing earnings of $16,334.08 were reviewed on February 7, 2021 and found acceptable by Linda Trenholm who had been appointed during our last AGM to conduct this review. Copies of the Reviewed Financial Reports were made available to the membership prior to and during today’s AGM (copies are appended to these minutes).

*A Motion was made by Gilles Lavoie that the Reviewed 2021 Financial Statements be accepted as presented.*

*Seconded by Paul Belliveau; All voted in favour. Motion Carried.*

(ii) Branch Bylaws require that the reviewer of the Financial Statements for the next fiscal year be approved at the AGM.

*A Motion was made by Gilles Lavoie to appoint Linda Trenholm as reviewer for the 2022 Financial Review.*

*Seconded by Karen MacGregor; All voted in favour. Motion Carried.*

1. **PRESENTATION OF PROPOSED BUDGET FOR 2022**

Gilles Lavoie presented the Proposed Budget for 2022. The budget forecasts a deficit of $6,660.00.00 for 2022, with spending primarily covered from Reserve funds.

Copies of the proposed 2022 budget were provided to the membership in advance of the meeting and reviewed during the meeting (copies are appended to these Minutes).

*Gilles Lavoie moved that the proposed budget for 2022 be accepted as presented. Seconded by Norma Jeanne Lavoie. All voted in favour. Motion carried.*

1. **PRESENTATION OF BRANCH RESERVES**

In accordance with new Branch By-Law 9.6, the President reviewed the Branch Reserves document detailing proposed Reserve spending from 2022 to 2026 (a copy of the Reserves document is appended to these Minutes).

**PRESENTATION AND INSTALLATION OF 2022/2023 BOARD OF DIRECTORS**

Karen MaGregor, as Chair of the Nominations Committee, noted that two calls for nominations were sent to members by email prior to the meeting. She also called for nominations from the floor; Isabelle Forest expressed interest in taking a vacant Director position. Based on the interest shown by nominees, Karen presented the list of nominees/positions for the 2022/2023 Board of Directors as follows:

President, Brenda Teed Directors, Dorothy Burns

1st Vice, Lise Bourque Jack Dennahower

2nd Vice, Paul Belliveau Bill Goobie

Secretary, Karen MacGregor Norma Jeanne Lavoie

 Chuck Lavoie

 Gilles Lavoie

 Isabelle Forest

 Elizabeth Steeves

 Don MacGregor

 Ross White

 Eileen Whyte

*Member Michael Lavigne moved that the names put forth as members of the 2022/2023 Board of Directors be approved as presented.*

*Seconded by Karen MacGregor. All in favour. Motion carried*

Karen MacGregor noted that two Board members are not returning. She thanked Paul Cassidy, a long-term BOD member, for his dedication and long service. She also thanked David Boudreau for serving on the Board over the past year.

**PRESENTATION FROM LORRAINE CASEY, COALITION FOR SENIORS AND NURSING HOME RESIDENTS RIGHTS**

Lorraine Casey provided information on the purpose, goals and activities of the Coalition, including their efforts to have standards for all nursing homes put in place to ensure the health and safety of nursing home residents.

**PRESENTATION FROM LEONARD LEBLANC, ATLANTIC DIRECTOR, NATIONAL BOARD**

Atlantic Director, Leonard Leblanc, welcomed the new BOD and thanked both Brenda and Karen for their work on behalf of the organization. He provided an update on the status of the PSHCP and the PDSP Plans, and the upcoming AMM in June. He also noted that he has served two consecutive terms on the National Board; in keeping with the National By-laws, he will not be able to re-offer for the upcoming election.

**ADJOURNMENT**

Brenda Teed thanked the speakers for their presentations and noted the intended dates of the upcoming meetings. She adjourned the meeting at 11:40 a.m.