

**National Association of Federal Retirees
Saskatoon and Area Branch
Annual General Meeting
Minutes
April 14, 2021 1 pm via Zoom**

Number of members in attendance: 30

Quorum met.

1. Welcome and Call to order – Christine Haynes
2. Agenda - Christine Haynes
Posted on website and slide on Zoom
3. Minutes of AGM April 10, 2019 - Christine Haynes
Motion: To approve the minutes of the Annual General Meeting dated April 10, 2019
Moved by Bob Scott. Seconded by Anne Ashcroft. Carried.
4. President's Report – Christine Haynes
President's Report appended.
Motion: To approve the President's Report
Moved by Christine Haynes. Seconded by Anne Ashcroft. Carried.
5. Treasurer's Report – Bob Scott
Treasurer's Report appended.
 - 5.1 Branch Reserves
Reserves Motions - see Table appended.
Motion: To approve the reserves motion as distributed and shown on screen.
Moved by: Bob Scott; Seconded by: Anne Ashcroft. Carried.
 - 5.2 Financial Statements
 - 5.2.1 December 31, 2019 Financial Statements
Motion: To approve the reviewed Branch Financial Statements for the year 2019 showing an earnings (loss) of (\$11.09) as presented and an unreserved equity of \$27,107.05.
Moved by Bob Scott. Seconded by Anne Ashcroft. Carried.
 - 5.2.2 December 31, 2020 Financial Statements
Motion: To approve the reviewed Branch Financial Statements for the year 2020 showing an earnings (loss) of \$8,787.48 as presented and an total equity of \$35,894.53.
Moved by Bob Scott. Seconded by Anne Ashcroft. Carried.
 - 5.3 Approval of 2021 & 2022 Budget
Motion: To approve the Budget for 2021 and Projections for 2022
Moved by Bob Scott. Seconded by Anne Ashcroft. Carried.

5.4 Appointment of Financial Reviewer

Motion: To appoint Eugene Nicholat to be the Financial Reviewer for 2021

Moved by Bob Scott. Seconded by Anne Ashcroft. Carried.

5.5 Treasurer's Report – Bob Scott

Motion: To approve the Treasurer's Report

Moved by Bob Scott. Seconded by Anne Ashcroft. Carried.

6. Membership Report – Leslie John

Posted on website and slide on Zoom

Report appended

7. New Business

7.1 Nomination report – Myrene Mollison

No elections required

8 board members will complete their terms:

Christine Haynes, Leslie John, Dolly MacIntosh, Susan Melchiorre, Myrene Mollison, Loretta Reiter, Darlene Scott, & Robert Scott.

Appointment: According to the Branch's Bylaws the following candidates are acclaimed to the to the Saskatoon and Area Branch:

- Dale Bieber
- Rob Greer
- Lorraine Guay
- Rhonda Harlos

Report Presented by Myrene Mollison. Appointed by Christine Haynes

7.2 Acknowledgements - Christine Haynes

- Roger Aessie as Branch Service Coordinator
- Directors' Contributions of Henry Heinrichs, Jerry Shoemaker, & the late Sheila Taylor.
- Anne Ashcroft for terms as Branch President, Past President, and National Board Director.

8. Next AGM - April 13, 2022 - Christine Haynes

Format to be determined.

9. Adjournment at 1:42 pm

Motion: To adjourn the meeting

Moved by Christine Haynes. Seconded by Anne Ashcroft.

Christine Haynes, President

Darlene Scott, Secretary

Reports

President's Report – Christine Haynes

It has been two years since we had our last general meeting. Up until February 2020, things were going normally – our social events were well attended by an average of 100 people and our finances were in good shape. Our finances are still in good shape, which is not surprising, since we have not a chance to spend money. I don't know when this will change, but I can tell you that the branch remains strong with you as our members and new board members joining us.

I appreciate the dedication and hard work that the board members provide. We are saying goodbye to departing board members Henry Heinrichs and Jerry Shoemaker, who have both given years of wonderful service to us. Tragically, we lost Sheila Taylor in January and we honour her memory today.

Although Zoom is an impersonal way of communicating, it has become the only way we do business in our association in the past year. Our branch board meetings, our monthly prairie region district calls and the national Annual Meeting of Members have all been via Zoom. Our advocacy efforts will also use Zoom, whether there is an election or not, to keep our issues before elected representatives and the public.

Your board hopes you will call us or write to us, whenever you feel like it. Be spontaneous, and let us know what we can do for you!

Treasurer's Report – Bob Scott

2020 was a challenging year. In March 2020, Covid-19 caught us being snowbirds in the US. After seeing the grocery store being cleaned out of food along with warnings of the border to Canada being closed, we undertook a 4-day run for home followed by a 14-day quarantine. We made it across the border with a couple of days to spare. Since then, Covid-19 restrictions have caused all our membership events to be cancelled along with many other activities.

I was diagnosed with cancer in May and had major surgery in Sept. Various members on the board performed the work I would have normally done. I have been able to catch up since December.

With all our membership events being cancelled, there has been a lot less work for our board. It has also resulted in the Branch not spending money on the subsidized events, board meetings, advocacy activities and other activities, resulting in an income for 2020 of \$8,787.48 when the Branch normally operates on a break-even basis. The Branch had \$18,279.56 in the bank at year end along with \$15,477.47 in term deposits. The \$2,817.60 on other assets is the 4th quarter receivable from National Offices offset by \$980.10 for future years fees. The Branch is in very healthy financial position.

The Branch is proposing to reserve equity for specific purposes. The Federal Non-Profit Act and Canada Revenue Agency Policies restrict the Branch from holding more than one year's expenditures in unreserved equity. With the Covid-19 restrictions the amount of equity the Branch has increased and therefore the amount reserved has increased. The proposed reserves

effective Dec 31, 2020 are shown in the Reserves Motion document. These reserves are estimates and will be affected by the Covid-19 restrictions so the expenditures budgeted for 2021 may not occur until 2022 or even later.

Branch Advocacy – The Branch is reserving funds for activities related to upcoming elections, both federal and provincial to get the message about seniors needs in front of politicians. There are no definite plans at this point as restrictions on activities prevent travel and meetings.

Equipment - The Branch is reserving funds to buy some special equipment to allow the Branch to do Zoom presentations and meetings. This will permit some contact with the Branch during the pandemic and hopefully allow some of our members with restricted mobility to participate when the pandemic is over.

Other – The Branch is reserving funds for assistance in providing enhanced Zoom meetings. The Branch is also reserving funds for a specific memento for members.

Recruitment/Communications – The Branch is reserving funds for recruitment activities as historical methods of recruiting are closing to the Branch. The Branch no longer has access to the federal departments' retirement seminars which in the past was a great recruiting tool.

Special Events – The Branch is budgeting for special events for the member as the Covid Restrictions ease. This will hopefully get the membership out to meet and socialize again. The fund reservation is projected to cover 2 larger events and perhaps some smaller events in the Branch's area.

Training / Succession Planning – The Branch is planning to provide training for members who would take a senior role on the Branch executive. One of the plans is to send a member to the Annual Members Meeting and regional meetings.

These budget and fund reserves numbers are more difficult to project than usual. In the past the Branch's expenditures from year to year were fairly predictable. This year that is not the case. Estimates are complicated due to the time frames that the Covid-19 restrictions are lifted and the cost of the expenditures changing rapidly.

The budget / projection document is provided. Again, these projections are more difficult to obtain. There is so much uncertainty and the estimates are subject to change. The financial health of the Branch going into this period allows the Branch to face this uncertainty from a strong position. It is anticipated the board can adjust costs on an ongoing basis to deal with the eventualities as they occur.

I am pleased with the financial situation of the Branch at this time. I have agreed to let my name stand for treasurer for the upcoming year.

Reserves Motions

Name & Amount	Define (To be used for)	Timeline (To be used when)	Justify Amount	Use/Transfer authority
Advocacy - \$5,000.00	Townhall in Prov. Elect. Townhall in Fed. Elect. Events - Senior Issues.	As opportunities become available across the branch area.	2 to 5 events with budgets varying from \$500 to \$2,000	Majority vote of Board
Equipment - \$4,000.00	New computer System Add Camera and Microphone for Zoom	Camera and Mic – 2021 Computer 2,023 Printer – 2,022	Computer - \$2000 Printer - \$500 Camera & Mic - \$150	Majority vote of Board
Other - \$4,000.00	Memento for Members Technical Support for Special Meetings	Memento to be deter. Support for zoom presentation online	Mementos - \$3,000 Presentation - \$1,000	Majority vote of Board
Recruitment Events – \$4,000.00	Recruitment Events Retention Events Recruitment Novelties	After Covid restrictions allow in person events	Allows for approx. 2 events @ \$2,000.00	Majority vote of Board
Special Events - 5000	Events for members retention after Covid restrictions reduced	As opportunities become available	2 events @ \$2,500	Majority vote of Board
Training / Succession Planning - \$3,500	Sending an additional Person to AMM – Additional Reg. Event	Next in person AMM As other events avail.	AMM \$2,000 Regional Event \$1,500	Majority vote of Board

BRANCH Saskatoon and Area Branch For the year ending December 31, 2020

Moved by Robert Scott. Seconded by Anne Ashcroft. Carried

Note: Either copy and paste the filled-out table directly into the AGM/GM minutes or attach it to minutes **only if** amounts represented in the above table also appear in the minutes. This will help to tie the minutes to the attachment to ensure the documents referred to agree.

Membership Report – Leslie John

Statistical Report:

Total Double Memberships – 504

Total Non DDS Memberships - 191

Total Non DDS Paid Memberships – 164

Total Active English Memberships - 1,011

Total Active Memberships - 1,013

Total Single Memberships - 509

Total DDS Memberships – 822

Total Non DDS Unpaid Memberships - 27

Total Active French Memberships - 2

Total – 1516

The end of 2020 proved to be a difficult year, not only with Covid, but for the Saskatoon and Area Branch who have “lost a few more members than we have gained”. This 2021 Annual General ZOOM Meeting represents new hope to our organization, as we expand our contact options with you and work toward growth in new ways within our branch. Many of our members joined the National Association of Federal Retirees to benefit from the insurance rates of our Medoc plan, for retirees it provides much needed insurance as we travel the world, even other provinces, but our membership does much more than that. This Association speaks to the strength of retirees – it assures the government we are still interested in being an active contributing part of society, we stand for advocacy for Seniors all across Canada, we have partnered with the Council on Aging in a recent study on our concerns for the aging populations in our provinces, and the more members we have adds credence to our existence – our numbers strengthen our ability to be heard & represented fairly in future advocacy. Please convey the importance of our organization to others & encourage their participation.

Nominations Committee Report - Myrene Mollison

The Committee sent an email to all Branch members asking for submissions from members interested in serving on the Branch Board of Directors. Four positions were open, and I am happy to report that four individuals responded with interest and all have agreed to serve:

- Dale Bieber.
- Rob Greer.
- Lorraine Guay.
- Rhonda Harlos.

The branch is planning to show short biographies of the new members during the Zoom AGM meeting for.

Each of our candidates indicated their interest in serving on the Board in large part to protect the retirement benefits they, and all NAFR members, worked hard to earn, along with a willingness to serve as needed to keep our organization strong.